

WEST VALLEY COUNTY WATER

25315 WEST IDEAL AVENUE, LANCASTER, CALIFORNIA 93536 | 661-724-1860 | wvcwd@verizon.net

Minutes

The Regular Meeting of the Board of Directors of the West Valley County Water District (WVCWD) has been called for:

Tuesday, December 2nd, 2025, 7:00 pm
25315 West Ideal Ave, Lancaster, CA 93536

CALL TO ORDER, PLEDGE OF ALLEGIANCE. The Regular Meeting of the West Valley County Water District was called to order at 7:08 PM. The meeting began with the Pledge of Allegiance.

ROLL CALL.

Members present were President Brian Richmond, Secretary K. Hooker, and Vice President Lisa Ballentine, who was present via Zoom. General Manager F. Saenz and CRWA Executive Director Dan Demoss were absent. SUSP Regional Manager E. Garibay was present. Office assistant/maintenance specialist K. Harvey was also present.

Board Business:

APPROVAL OF MINUTES.

Secretary Hooker motioned to approve the Minutes of the Regular Meeting held on October 28th, 2025. The motion was seconded by Vice President Ballentine. The motion was carried with 3 Ayes and 0 Nays.

APPROVAL OF FINANCIAL REPORT – October 2025.

Secretary Hooker motioned to approve the Financial Report. The motion was seconded by Vice President Ballentine. The motion was carried with 3Ayes and 0 Nays

PRESIDENT'S REPORT.

President B. Richmond reminded the public that the emergency number for the water district has not changed. It is 661-305-7705 and should be called if there is a water emergency in our district. President B. Richmond would also like to inform the public that he is working with the LA Sheriff's Office, and they are tentatively scheduled to be at the February board meeting to discuss/address the law, water theft, and how to report it. He encourages the community to show up for that.

GENERAL MANAGER'S & FIELD OPERATIONS REPORT.

Field Operations Report:

Regional Manager Garibay reported on the production for October, equipment failures, system repairs, meter replacements, customer lock-offs, and payment plan progress.

DIRECTOR COMMENTS. VP Ballentine asked if the water district is going to use fill dirt on the low spots on the road that collect water. Manager Garibay said it will be looked into.

OLD BUSINESS.

None.

NEW BUSINESS.

1. Board members discussed and considered adding "Lein Policy, Section 1.06 to rules and regulations, Appendix A" – Secretary Hooker made a motion to approve the lien policy 1.06 to the Rules and Regulations, Appendix A. President Richmond seconded the motion. The motion passed with 2 ayes and 1 nay.
2. Board members discussed and considered adding "Section 1.08 Ruptured Water Line" to Rules and Regulations, Appendix (A). Lisa made a motion to approve Ruptured Water Line Policy 1.08 to Rules and Regulations, Appendix A. Secretary Hooker seconded the motion. The motion was passed with 3 ayes and 0 nays.
3. Discuss and consider Cyber Security Insurance Coverage – Tabled till the February meeting as the Executive Director and General Manager are not present.

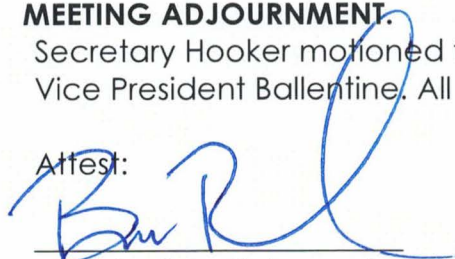
PUBLIC COMMENTS.

None.

MEETING ADJOURNMENT.

Secretary Hooker motioned to adjourn the meeting. The motion was seconded by Vice President Ballentine. All voted in favor. The meeting was adjourned at 7:43 PM.

Attest:



President, B. Richmond



Secretary, K. Hooker