

WEST VALLEY COUNTY WATER DISTRICT

25315 WEST IDEAL AVENUE, LANCASTER, CALIFORNIA 93536 | 661-724-1860 | wvcwd@verizon.net

Minutes

Tuesday June 24th, 2025 7:00pm

CALL TO ORDER, PLEDGE OF ALLEGIANCE. The Regular Meeting of the West Valley County Water District was called to order at 7:02 PM. The Meeting began with the Pledge of Allegiance.

ROLL CALL. Members present were Vice President Lisa Ballentine, Secretary K. Hooker, Director Jesse Kerr and Director T. Green. President Brian Richmond was absent. General Manager F. Saenz was present, CRWA Executive Director Dan Demoss was not present. SUSP Regional Manager E. Garibay, Office Assistant E. Bachara and Office assistant/maintenance specialist K. Harvey were also present.

New Business:

APPROVAL OF MINUTES. Director Green motioned to approve the Minutes of the Regular Meeting held on April 22nd, 2025. The motion was seconded by Secretary Hooker. The motion was carried with 4 Ayes and 0 Noes.

APPROVAL OF FINANCIAL REPORT – May 2025. Financial report for April/May was tabled for August meeting due to questions on line items.

PRESIDENT'S REPORT. None

GENERAL MANAGER'S & FIELD OPERATIONS REPORT.

Field Operations Report

April:

Customer complaints: (2)

1. Customer said meter lid was broken. We changed out lid on meter.
2. Customer complained bill was high requested flow test. Staff performed flow meter test with veriflow meter tester, veriflow read at .7 cubic feet while customers meter read at 1.0 cubic feet. Customer meter was reading 30% higher than actual usage. Customer meter was replaced. Bill was corrected and adjusted.

Customer Shut off: (2) customers Shut off's due to leaks on customer side. Both had leaks fixed and are back on.

Customer Lock offs: (1) customer locked off due to non-payment. Customer made payment and payment arrangements and was turned back on.

Water main and service line leaks: Called out for leak on Heatherhill and leak was coming from the service line on the district side. Called in McLain's, dug out the leak, replaced 3 feet of polyline with new polyline and two brass service line couplings. Customers meters were reconnected and the hole was backfilled.

Road grading: 40% done.

Payment arrangements: 9 customers on payment plan. \$1,606.69 was paid by customers.

Production: 2.06 mg

May:

Customer complaints: (1)

1. Customer complained bill was high. Customer had leak on their side. Leak has been fixed.

Customer Shut off: (2) customers Shut off's due to leaks on customer side. Both had leaks fixed and are back on.

Customer Lock offs: (3) Customer lock off's due to lack of payment. All three paid and are back on.

Water main and service line leaks: (1) Customer called about meter leaking & angle meter stop was broken on Divinci Ave. Polyline was pinched off, replaced angle meter stop, replaced gaskets on meter and put repair clamp around polyline that was pinched. Turned off customers water on our side, so customer could fix his shut off valve and repair a leak on his property.

Road grading: 40% done.

Payment arrangements: 10 customers on payment plan. \$1,503.17 was paid by customers.

Production: 2.64 mg

Management Report

Generator: Pre-construction meeting was held, generator has ben ordered, next meeting is in 3 weeks followed by a site visit for another pre-construction meeting.

DIRECTOR COMMENTS. Director Kerr noted that the fire hydrant has not been replaced on flatcreek-asked when it will be done.

OLD BUSINESS. None

NEW BUSINESS.

1) **Proposed 2025/2026 West Valley Operations budget:** 2025/2026 budget was tabled for August meeting due to questions on line items and font size being too small to read.

PUBLIC COMMENTS.

Public comments were made by community members John Gaglione, London Miller, and Jennifer Collins.


MEETING ADJOURNMENT.

Director Hooker motioned to adjourn the meeting. The motion was seconded by Director Kerr. All voted in favor. The meeting was adjourned at 7:51PM.

Attest:

A large, stylized handwritten signature in black ink, appearing to be 'B. Richmond', written over a horizontal line.

President, B. Richmond

A handwritten signature in black ink, appearing to be 'K. Hooker', written over a horizontal line.

Secretary, K. Hooker