

WEST VALLEY COUNTY WATER DISTRICT

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Minutes

A Regular Meeting of the Board of Directors of the West Valley County Water District (WVCWD) has been called for:

**Tuesday, April 22nd, 2025 7:00 pm
25315 West Ideal Ave, Lancaster, CA 93536**

CALL TO ORDER, PLEDGE OF ALLEGIANCE. The Regular Meeting of the West Valley County Water District was called to order at 7:00 PM. The Meeting began with the Pledge of Allegiance.

ROLL CALL. Members present were President B. Richmond Secretary K. Hooker, and Director T. Green. General Manager F. Saenz was not present, CRWA Executive Director Dan Demoss was present. SUSP Regional Manager E. Garibay, Office Assistant E. Bachara and Office Assistant/Maintenance Specialist K. Harvey were also present.

Director Green motioned to go out of order to new business first. Secretary Hooker approved the motion.

BOARD BUSINESS:

APPROVAL OF MINUTES. Director Green motioned to approve the Minutes of the Regular Meeting held on February 25, 2025. The motion was seconded by Secretary Hooker. The motion was carried with 3 Ayes and 0 Noes.

APPROVAL OF FINANCIAL REPORT – March 2025. There were no questions. Director Hooker motioned to approve the Financial Report for January 2025. The motion was seconded by Director Kerr. The motion was carried with 3 Ayes and 0 Noes

PRESIDENT'S REPORT. B. Richmond reminded the public that all information is posted online, urged the public to update their emergency information, and that the rate increase for the 25'-26' year is coming up in July. President Richmond stated that he met with Mark Hardison from CRWA about a grant for flooding but WVCWD will not receive it since the flooding from the previous two years did not affect this district. There is the potential for ERTPA grant- this would be for security, fencing and cameras for facilities.

GENERAL MANAGER'S & FIELD OPERATIONS REPORT.

Field Operations Report

February:

Customer Complaints: (2) Did flow test on each meter and meter was reading accurately.

Customer Shut-offs: (2) Customer requested shut-off due to a leak on property, One shut off due to sale of property

Customer lock offs: (2) Customers locked off due to lack of payment, both are still locked off.

Water Main and service line leaks: (1) leak on 258th . McClain's fixed with full circle repair clamp.

Road grading: 20% done; still working on it.

Payment Arrangements; \$1,651 paid, one customer in violation.

Production: 1.63MG

Sold: 1.51MG

March:

Customer complaints: (4) Four complaints; One customer complained bill was too high and meter was inaccurate; flow test was conducted and meter is accurate (ongoing issue with this customer). Three complains of bill being too high; each had a water leak on their side
Customer shut-offs (2) Shut-off's due to leak on their property.

Customer lock offs: (2) Accounts were locked, One made a payment and water is back on, one is still locked off.

Payment Arrangements: \$958.00 paid, one in violation.

Water main and service line leaks: N/A

Road grading: 40% done

Management Report

Generator Grant – P&J Electric has been awarded the contract, as of right now they are waiting for them to sign the security contract. Once that has been done P&J will send the construction and performance bonds that must be completed by May 12th. There will be a meeting on May 23rd to discuss time-frame and completion dates. Executive Director DeMoss is looking into electronic meter reading as well as SCATA grants for West Valley and will update when he finds out more.

DIRECTOR COMMENTS.

Director Green asked what happens if electrical or cell goes down for potential SCATA and meter reading. Executive Director DeMoss answered that everything can still be done manually and the community would not be left without water even if new technology failed.

OLD BUSINESS. None

NEW BUSINESS.

1) Discuss and Consider Reconstitution of Board Officer Positions.

K. Hooker made a motion to discuss adding Jesse Kerr to the vacant board seat. Director Green seconded the motion to discuss. President B. Richmond read the resolution, Jesse Kerr is voted into the vacant board seat with 3 Ayes and 0 Noes.

2) Discuss and Consider adding Estevan Garibay the US Bank Account.

Secretary Hooker motioned to add Estevan Garibay to the US Bank Account. The motion was seconded by Director Green. It was further discussed that the bank signatories will need to meet at the bank with the approved minutes to add Estevan to the account.

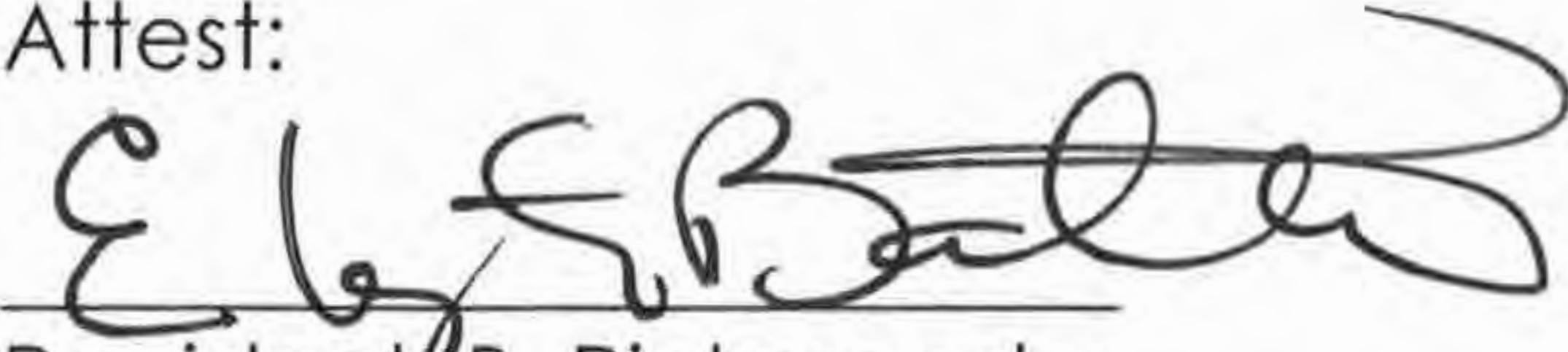
PUBLIC COMMENTS.

Public comment 1: One community member asked about the possibility an online format (zoom or youtube) for streaming the board meetings to keep the community involved.

MEETING ADJOURNMENT.

Director Kerr motioned to adjourn the meeting. The motion was seconded by Director Green. All voted in favor. The meeting was adjourned at 8:06 PM.

Attest:

VICE 
President, B. Richmond
Lisa Ballentine


Secretary, K. Hooker